



Microsoft Campus Agreement customers have the right according to their agreement to distribute media to their users as follows per the terms of their agreement:

**Distributing media to your Users.** You may acquire the quantity of media as is necessary to distribute the Software to your Users. All media must be acquired from a Microsoft approved fulfillment source. You may also copy the media acquired from a Microsoft approved fulfillment source for your faculty and staff Users. All such copies must be true and complete copies (including copyright and trademark notices). If you elect the Student-Owned PC Option as part of Campus Agreement, your students' access to media must be restricted and regulated by you. Media for some products available to your students contains Office Registration Wizard (ORW) limiting the number of installations and requiring registration. Your reseller can identify products for which the media contains ORW. All media for your student Users must be acquired from a Microsoft approved fulfillment source.

For more details on the terms and conditions of Microsoft Campus Agreement please see:

<http://www.microsoft.com/education/downloads/licensing/CA3ProgramGuide.doc>

To copy means to burn or replicate additional CDs. Therefore, these customers have the right to burn or replicate additional CDs for their faculty and staff. Some of the media obtained from a Microsoft approved fulfillment source may be labeled with information that prohibits copying or replication. Due to the special rights granted under Microsoft Campus Agreement these customers can disregard this instruction and copy media as permitted by the terms of their agreement. If they choose to involve a third party to make and distribute such copies in their place, that third party may also disregard this instruction and copy media on behalf of the Campus Agreement customer.

Please note that Campus Agreement customers have no rights to copy media for their student users. Also, if Campus Agreement customers wish to have a third party make and distribute copies on their behalf, they should be aware that that they are responsible for such third party's actions to the same extent they would be if it were their own employee.

Sincerely,

Education Solutions Group  
Microsoft Corporation