
USING CENTRAL PRINTERS FROM A MACINTOSH

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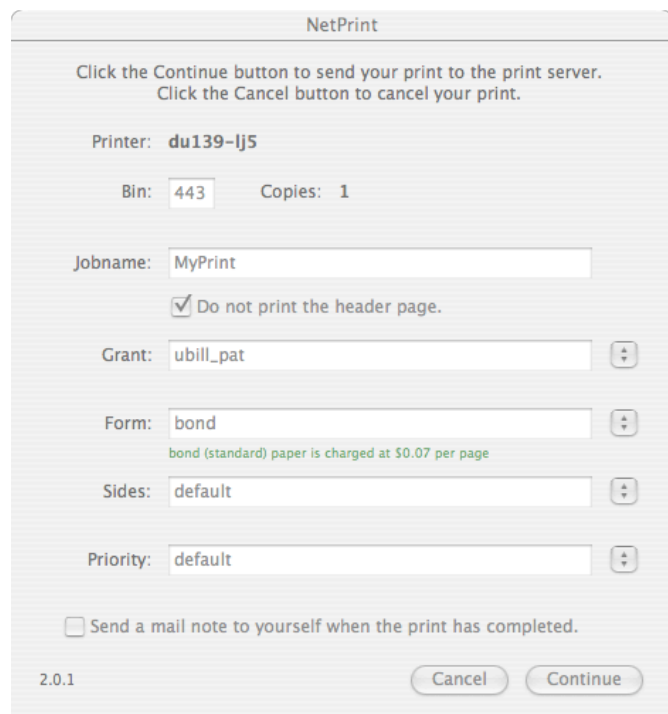
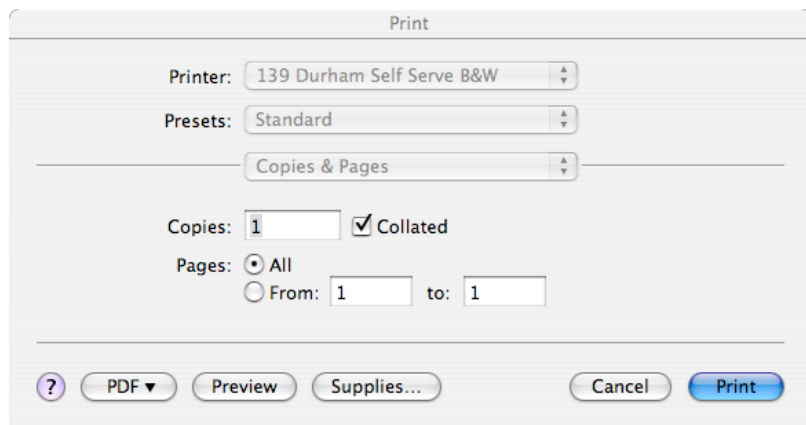
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Macintosh computers in the Durham Center labs and other IT Services-managed public labs can print to the central laser printers through a utility called NetPrint. The output from these printers is delivered to the bins in 139 Durham Center approximately 15–20 minutes after it is printed. NetPrint can also be used to print the self-serve printers in 139 Durham Center. To use the central printers, see instructions below.

1. Log in to the Macintosh as usual.
2. Open the application you want to print from, and select **Print** from the File menu.
3. Select the printer that you wish to print to and set any other options relevant to your print job.
4. Click **Print**. The NetPrint window will pop up (see graphic below on the right).
5. Set any options relevant to your print job.
6. Click **Continue** to print.

The grant listed on the NetPrint window will be `ubill_username` (where “username” is your Net-ID). No print charges will go to your UBill until your print subsidy (currently \$5) has been exhausted for the semester.

More information is available from the lab monitor in 139 Durham Center or through the Solution Center, 195 Durham Center, 515-294-4000, solution@iastate.edu.



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