Meeting Minutes  
March 22, 2012

Agenda

1) Call meeting to order; seating of any substitutes  
2) Approvals  
   a. Agenda  
   b. Minutes from last meeting, January 19, 2012  
   c. Financial Report  
3) Old Business  
4) New Business  
   a. Proposals - review  
5) Good of the Order  
6) Adjourn

Members Present: Arne Hallam (for Eliot Winer, Chair) (LAS), Larry Booth (Vet Med), Gregory Davis (Library), Peter Effertz (LAS), Larry Genalo (Eng), Jason Gillette (HS), Mervyn Marasinghe (LAS), Kris Michalson (Vet Met), Olga Nikolova (GPSS), Valentina Salotti (BUS), Gaylan Scofield (CALS), Ekaterina Sinitskaya (LAS), Elizabeth (Kate) Stafford (HS), Mike Wilson (for Jim Twetten, ITS), Chris Van Oort (GSB)

Ex-Officio Members Present: Lynette Sherer (CAC Administrative Liaison), Allan Schmidt (CELT), Brent Swanson (ITS), Jim Lathrop (substitute for Wengsheng Zhang, CompSci)

1. Meeting called to order by Arne Hallam

2. Approvals  
   a. Agenda – Gaylan Scofield moved to approve the agenda. Kris Michalson seconded. Motion passed.  
   b. Minutes from January 19 meeting –  
      The committee requested the minutes include an addendum with outcome of unusual expenses resulting from the January meeting. It was noted that Gaylan was misspelled (“Galan”) and needs to be corrected. With the addendum and correction, Gaylan Scofield moved to approve the revised minutes from January 19, 2012. Valentina Salotti seconded. Motion passed.  
   c. Financial report – Lynette provided a status report of Student Technology Fee income to date as well as an overview of the Central Pool budget and expenditures. She noted that the balance in the “College Pool (pending SCH distribution)” will be fully distributed once final spring 2012 SCH data is received from Institutional Research. Larry Genalo moved to accept the financial report; Kris Michalson seconded. Motion passed.
3. **Old Business**  
There was no old business.

4. **New Business**  
Proposals review -  
1. The committee reviewed the proposals and identified tiers and action items for further discussion and final recommendation at the next meeting, April 12.  
2. It was noted that this committee should discuss at a future meeting establishing annual support for programs with cross campus, high student impact such as laptop checkout. This discussion should occur prior to issuing the next call for proposals.  
3. It was also noted that the next call for proposals should explicitly state that the student impact section should include actual numbers.

4. **Good of the Order**  
None.

5. **Adjourn**  
Arne Hallam moved to adjourn. Valentina Salotti seconded. Motion passed, and the meeting was adjourned.

Lynette Sherer  
CAC Administrative Liaison