Meeting Minutes
October 18, 2012

Agenda

1) Call meeting to order; seating of substitutes
2) Approvals
   a. Agenda
   b. Minutes from last regular meeting, September 20, 2012
      http://www.cio.iastate.edu/committees/cac/meetings/20120920/cac_minutes_2012-09-20.pdf
3) Financial Report
4) Old Business
   a. Central Pool Budget - Enterprise Initiative(s)
      1. ITS presentation: Jim Twetten and Jennifer Lohrbach
   b. Unit and Initiative Reports
5) New Business
   a. Request for approval of “unusual” FY13 expense – College of Human Sciences
   b. Upcoming Regular CAC Call for Proposals Spring 2013 announcement (scheduled for distribution November 15)
6) Good of the order
7) Adjourn

Members Present: Eliot Winer, Chair, Alex Braidwood (for Paul Bruski; DES), Harsh Buddhadev (HS), Gregory Davis (LIB), Daniel Dowd (LAS), Scott Grawe (for Valentina Salotti; BUS), Arne Hallam (LAS), Erich Hodges (CALS), LaDon Jones (ENG), Mervyn Marasinghe (LAS), Kris Michalsen (Vet Met), Divya Mistry (GPSS), Alejandro Ramirez (Vet Med), Gaylan Scofield (CALS), Ekaterina Sinitskaya (LAS), Jim Twetten (ITS), Bryce Williams (BUS)

Ex-Officio Members Present: Jim Davis (CIO), Brent Swanson (ITS)

1. Meeting called to order by Elliot Winer
   a. Alex Braidwood was seated as substitute for Paul Bruski, faculty representative from the College of Design. Scott Grawe was seated as substitute for Valentina Salotti, faculty representative from the College of Business.

2. Approvals
   a. Agenda – Gaylan Scofield moved to approve the agenda. Alejandro Ramirez seconded. Committee voted, and the motion passed.
   b. Minutes from September 20, 2012, meeting –
      Alejandro Ramirez moved to approve the minutes of the September 20, 2012. Divya Mistry seconded. Motion passed.
3. **Financial Report**
   a. *Financial report* – Brent stated that income for FY 13 has yet to be distributed. Brent also noted that the SNAP line item expenses to date was high and would be looking into.

4. **Old Business**
   a. *Central Pool Budget – Enterprise Initiatives*
      1. ITS presentation: Jim Twetten and Jennifer Lohrbach – Jim Twetten stated that technology is not always complimentary, everything needs to be connected in some shape or form, which is wireless. Jennifer Lohrbach said we should start to see 802.11ac next year but will be pricey so we should wait until it becomes standard. After $1 million project, 400 of 700 access points will be done but need approximately $750,000 more. Need to remove rogue access points and not duplicate services. Jim Twetten stated that there is no line item for classroom technology currently. Eliot Winer emphasized that Enterprise Initiative money would not be guaranteed every year. There was additional discussion on wireless and print subsidy. Arne Hallam proposed to table print subsidy discussion after additional information was gathered by Brent Swanson and proposed $600,000 towards wireless. Erich Hodges seconded. There was more discussion on where to put access points and it was decided to poll students and to have committee members go back to departments as well. Gaylan Scofield moved to approve. Arne Hallam seconded. Motion passed.
   
   b. *Unit and Initiative Reports – Nothing to discuss.*

5. **New Business**
   a. *Request for approval of “unusual” FY13 expense, College of Agriculture and Life Sciences* – The committee reviewed the request by Agriculture and Life Sciences (in the handouts). Alejandro Ramirez made a motion to approve the request. Kris Michalson seconded. The committee voted and the motion passed.

   b. *Upcoming Regular CAC Call for Proposals Spring 2013 announcement* – There was discussion on wording of the Call for Proposals. Eliot Winer mentioned that under ‘Schedule’ #3 could be changed to “Units reserve right to not forward all proposals.” He said he’d put together some final wording and send to the committee. There was also some discussion on cost share and including something to the effect of “It is highly encouraged to approach your department to cost share…” There was also discussion about how to weight the four categories. Discussion was tabled.

6. **Good of the Order**
   None.

7. **Adjourn**
   Arne Hallam moved to adjourn. Gaylan Scofield seconded. Motion passed, and the meeting was adjourned.
   Brent Swanson
IT Services