Meeting Minutes
September 19, 2013

Agenda

1) Call meeting to order; seating of substitutes
2) Overview for new members
3) Approvals
   a. Agenda
   b. Minutes from last regular meeting, April 13, 2013
   c. FY14 Calendar
4) Financial Report
5) Report of meeting with Special Student Fee and Tuition Committee
6) ITS Report
7) Old Business
8) New Business
   a. Unit and initiative reports
   b. Administrative audit
   c. Central Pool budget
9) Good of the order
10) Adjourn

Members Present: Eliot Winer, Chair, Paul Bruski (DES), Greg Davis (LIB), Arne Hallam (LAS), Wes Hamstreet (GSB), Michael Heger (BUS), Peter Huffman (ENG), LaDon Jones (ENG), Kyuho Lee (HS), Young-A Lee (HS), Akshaya Mallern (CVM), Mervyn Marasinghe (LAS), Divya Mistry (GPSS), Alejandro Ramirez (Vet Med), Gaylan Scofield (CALS), Ekaterina Sinitskaya (LAS), Jim Twetten, ITS, Ryan Williams (DES)

Ex-Officio Members Present: Jim Davis (CIO), Allan Schmidt (CELT), Lynette Sherer (ITS), Brent Swanson (ITS)

1. Meeting called to order by Eliot Winer, Chair

2. Overview for new members
   Eliot provided an overview of the committee, its charge and other pertinent information.

3. Approvals
   a. Agenda – Peter Huffman moved to approve the agenda. LaDon Jones seconded. Committee voted in favor, and the agenda was approved.
   b. Minutes from March 28, 2013 meeting –
      Gaylan Scofield moved to approve the meeting minutes for April 18, 2013. Alex Ramirez seconded. Committee approved the minutes as written.
   c. FY14 Calendar –
      Divya moved to approve the calendar; Peter Huffman seconded. Committee approved the calendar
as stated.

4. **Financial Report**

   *Financial report* – Lynette Sherer provided a financial overview of FY13 distributed income and the Central Pool budget. Eliot noted the balance of the carry forward on the latter.

5. **Report of Meeting with Special Student Fee and Tuition Committee**

   Jim Davis noted that each summer he attends the Student Special Fee Committee, chaired by Vice Presidents Warren Madden and Dr. Tom Hill. This group has broad representation and it is an opportunity to talk about what the activities of CAC and the impact on students. The information we provided was well received. Regarding a proposed increase in the fee, there is no increase for FY15.

6. **ITS Report**

   Jim Twetten called out several initiatives in ITS.
   
   a. *Learning and Teaching Needs Assessment* – Jim spoke about the current campus-wide needs assessment in the learning and teaching area. He noted surveys will be sent out within the next six weeks. Jim and the committee talked about this over a year ago regarding BlackBoard and our LMS needs. He also noted that Blackboard was not the faculty members biggest interest but rather tools, classrooms, and how everything ties together. He will send a link out to the committee with information along with focus group sign up for input into the needs and expectations. This will lead to a report in the late November timeframe for the consultants.
   
   b. *CyBox* – Jim noted that ITS rolled out CyBox and this is a storage solution that works a lot like Dropbox although this is Box.com (tagged at ISU as CyBox). When Jim ends out the link for the needs assessment, he will include a link to CyBox also.
   
   c. *Phone upgrade* – Jim noted that ITS just installed new phones on campus. Every phone was switched out on campus and we are now completely cloud based.
   
   d. *ISU Financial Systems* – He also noted that we just did a switch over of our financial systems to Kuali and eData which was a major effort.
   
   e. *Super Computer* – There is a new super computer on campus.
   
   f. *Storage* – Jim Davis also noted that ITS purchased a large amount of storage capacity this summer to speed up CyFiles and critical applications like Blackboard.
   
   g. There is a new HPC cluster in the Durham Data Center, resulting from a faculty National Science Foundation proposal. The performance is around 180 teraflops per second. It The University HPC steering committee is now planning for the next cluster, hopefully summer 2014.

7. **Old Business**

   None

8. **New Business**

   a. *Unit and Initiative Reports* – The committee noted it would be helpful to get information on creative use of funds from units in the spring with presentations.
   
   b. *Administrative Audit* – Lynette noted no major issues in the annual audit.
   
   c. *Central Pool* – There is an estimated balance of $1.8m and Eliot sought input into potential uses of
this balance. The committee raised the following comments in response to that.

i. With the change with Adobe licensing on campus, could the cost be funded from here?

ii. What about a campus-wide license for Skype?

iii. Mobile solutions

iv. Fund the Microsoft suite for Students?

v. Matlab – put in all the student labs?

Wireless network - ITS has been developing a business model for wireless and would like to come to this committee for support and leverage for central funding for wireless. Eliot asked the committee for suggestions on gathering ideas for the use of these funds for further discussion at the October meeting. He invited the members to email him with suggestions.

9. **Good of the Order**
   
   None

6. **Adjourn**

   Peter Huffman moved to adjourn. Alex Ramirez seconded. Motion passed, and the meeting was adjourned.

   Lynette Sherer
   IT Services