Meeting Minutes  
November 21, 2013

Agenda

Business Meeting

1) Call meeting to order; seating of substitutes
2) Approvals
   a. Agenda
   b. Minutes from last regular meeting, October 17, 2013
3) Financial Report
4) Old Business
   a. Central Pool budget - Uncommitted balance/Discussion of Major Project Funding
5) New Business
   a. Discussion – CAC Initiatives
6) Good of the order
7) Adjourn

Members Present: Eliot Winer (Chair), Young-A Lee (HS), Alex Ramirez (Vet Med), Divya Mistry (CVM), Peter Huffman (ENG), Adam Abbott (LAS), Gaylan Scofield (CALS), Mervyn Marasinghe (LAS), Alex Byrd (CALS), Stefan Ganchev (DES), Greg Davis (LIB), Jiaqi Ge (LAS), Kyuho Lee (HS), Paul Bruski (DES), Jim Twetten (ITS), Arne Hallam (LAS)

Ex-Officio Members Present: Jim Davis (CIO), Brent Swanson (ITS)

1. Meeting called to order by Eliot Winer, Chair
   a. Jiaqi Ge was seated as substitute for Ekaterina Sinitskaya.
   b. Alex Byrd was recognized as new CAC representative from CALS.

2. Approvals
   a. Agenda – Peter Huffman moved to approve the agenda. Gaylan Scofield seconded. Committee voted in favor, agenda approved.
   b. Minutes from October 17, 2013 meeting – Gaylan Scofield moved to approve minutes from the October 17, 2013 meeting. Alex Ramirez seconded. Committee approved the minutes as written.

3. Financial Report
   Financial report – Brent Swanson provided overview on the budget for FY14. He mentioned there is currently $1.8 million free balance. He also provided a report of the preliminary fall distribution of CAC funds to colleges and units. Money has not been distributed from the college pool yet as they are awaiting SCH data for fall.
4. Old Business
   a. Central Pool budget - Uncommitted balance/Discussion of Major Project Funding

   Techstarter was looked at and Eliot discussed getting the word out after break to the ISU community for them to start submitting ideas. Eliot mentioned that there is a procedure where you can award ipads to students. He will work with Lynette to see if this is possible with CAC funds. Mervyn Marasinghe inquired if there should be boundaries on submitting of ideas. Eliot stated he would rather not put any constraints out there. Arne Hallam noted that we would want to mention this would be “one time money”. Greg Davis said that the ideas generated are important with the feedback on those ideas just as important. A motion was made by Gaylan Scofield to approve the use of Techstarter. Alex Ramirez seconded. The motion carried.

   Jim Davis gave a presentation on wireless. There has been a considerable increase in demand. Applications are more intensive, with expectations by users high. This is not just an ISU issue, but a national discussion. Currently, we have around 1,200 access points (AP). We need about 3,500 based on an engineering study. The costs to increase to this amount are $1,265,000 for 2,300 additional AP’s plus spares, $2,875,000 for wiring, labor, etc. For annual recurring costs of 3,500 AP’s, the cost would be $840,000. Departments would no longer be charged for the recurring AP’s with this new model. After year 3, there would be one time charges of $660,000 to replace 1,200 APs per year. The time involved for this project would be roughly 1 year.

   Gaylan inquired about the possibility of utilizing wiring from phones using CAT6, with Jim stating he would look into. Alex Ramirez asked if there were plans to limit use in some way to preserve bandwidth. Jim indicated that there are no plans to do that. Alex suggested that strong support by the committee would move the project forward quickly. Alex made a motion: “CAC will contribute $1 million in FY14 and $1 million in FY15 to the newly proposed wireless infrastructure, contingent upon other university matching funds.” Gaylan seconded. The motion to provide matching one time funding in FY14 and FY15 was approved.

   Peter Huffman made a second motion: “Based on the newly proposed wireless access model, CAC will contribute up to $420,000 annually for the newly proposed wireless infrastructure, contingent on matching university funds. Recurring funding would begin in FY15.” Alex seconded. The motion to approve matching recurring funding was approved.

5. New Business
   a. Discussion – CAC Initiatives

   For spring initiatives, it was recommended that Techstarter be used for proposals. There was some discussion that we might need two steps. Proposals could initially be submitted to
Techstarter and then submitted more formally to the committee for those that are of interest. Arne stated he’d rather keep certain areas separate from Techstarter, i.e. those units that typically do not receive CAC funds. There was further discussion regarding submitting proposals and not wanting two processes as it would create more work for the committee.

6. **Good of the Order**
   None

7. **Adjourn**
   Arne Hallam moved to adjourn. Divya seconded. Motion passed, meeting was adjourned.

Brent Swanson
IT Services