Computation Advisory Committee

Meeting Minutes

November 19, 2015

Business Meeting
1. Call meeting to order; seating of substitutes
2. Approvals
   a. Agenda
   b. Minutes from last regular meeting, October 15, 2015
   c. Financial Reports
3. Old Business
   a. Game Development Club Techstarter Additional Information
   b. Techstarter Pre-Evaluation Summary
4. New Business
   a. Techstarter New Pre-Screen Proposals
   b. Unusual Expense – Video Security in Library
5. Good of the Order
6. Adjourn

Members Present: Alex Ramirez (chair), Jennifer Nieland (Design), Jorge Blanco (LAS), Greg Davis (Library), Otavio Camargo-Bartalotti (LAS), Cory Preston (Engineering), Xiaolu Wang (Business), Michael Knight (CALS), Gaylan Scofield (CALS), John Sawatzky (LAS), Patrick Hepner (Vet Med), Jim Twetten (ITS), Arne Hallam (LAS).

Ex-Officio Members Present: Brent Swanson (ITS), Jim Kurtenbach (ITS).

1. Call meeting to order; seating of substitutes
   a. Michael Knight was seated as a substitute for Drew Mogler, representative of CALS.

2. Approvals
   a. Motion to approve agenda from last meeting, October 15th, 2015 – Gaylan Scofield moved to approve the agenda, Arne Hallam seconded. Motion passed.
   b. Motion was made to approve minutes from last meeting, October 15th, 2015 – Otavio Camargo-Bartalotti moved to approve the minutes, Jen Nieland seconded. Motion passed.
c. Financial Reports
Brent noted that Accounts Receivable had distributed fall Computer Fee revenue to the colleges. He said that most colleges and departments are on track to receive more revenue than last fiscal year. He also stated that the Central Pool now has a positive balance again.

3. Old Business
a. Game Development Club Techstarter Formal Proposal – Alex Ramirez explained that the group requested another look at this proposal. He reviewed for the committee the reasons they felt this should be approved. Gaylan Scofield mentioned that he saw Amazon as a source for a lot of products, which is not an approved vendor. Jim Kurtenbach stated that if we approved we could ask them to use approved vendors. Jen Nieland mentioned that we could ask that Jim Lathrop be in charge of the equipment and not the club. Jorge Blanco noted that every week the club fills up a large lecture hall and that Jim Lathrop has always been very supportive of this club. John Sawatzky inquired about the number of students involved with the club, but no definitive answer was given. Otavio Camargo-Bartalotti asked about the process to check out the equipment, whether anyone could check it out or just the club. Jorge made a motion to fund with John seconding. The motion passed with Otavio abstaining. The committee made the recommendations in funding that the group uses approved university vendor sources, they try to share the equipment with other students and/or groups, and that the equipment goes through Jim Lathrop, the advisor.

b. Techstarter Pre-evaluation Summary – Jim Twetten said the subcommittee will be looking at two basic components: Analysis done for proposals to see if any do not fit under CAC guidelines, and then after that to prioritize proposals but not necessarily weed any out. Jim went onto explain the rubric and the four components of the rubric.

4. New Business
a. Techstarter New Pre-Screen Proposals-Alex suggested the committee start at the top of the rankings the sub-committee made and work down as time allows. Jim Kurtenbach mentioned that if colleges have money in CAC reserves that you may want to consider whether the proposers go to the college first. Jim T. reminded the committee that the votes tonight is only to move proposals to the next step. Jim Kurtenbach reiterated that it is important to get the colleges somehow involved with this process with Alex mentioning that colleges should be aware that if we do fund a certain proposal they may not receive money for an additional proposal, one that they could deem a higher priority.
   i. Microscope Upgrades for Vet Student Pathology – Jen thought that this proposal was a good investment given the lifespan. Jim Twetten made a motion to move forward. Jen Nieland seconded. Motion passed with the request that a letter of support be provided by the Dean.
   ii. Torchmate Plasma Table – Jen asked where this would be located. Gaylan Scofield stated it would be at the Ag 450 farm. Michael Knight asked if it would
benefit State FFA contests, with Gaylan stated it could be but it would primarily be used for courses. Arne asked if there was a course fee that could pay for this. Gaylan said there is but it covers other things and the reason department has not stepped up is that it has exhausted their CAC funds for the summer. John inquired if these were purchased if more would be able to take the course. Gaylan stated in the affirmative, and they could potentially about double. Otavio asked if there could be some analysis of the course fees coming in with the addition of this equipment. Otavio motioned to move forward with the stipulation that the proposers make a best guess as to the impact this offering would bring back to the university. Cory Preston seconded. Motion passed with Gaylan abstaining.

iii. Cyber Science 3D – Otavio asked if this would be used just for students of this particular class. Gaylan said this could be used for other classes and that they are trying to take classes to the next level with this proposal. Arne asked if this department has a very big budget with Gaylan answering that it does not. Gaylan said that the majority that take this class go onto high schools in a teaching environment throughout the state. Jen made a motion to approve. Jorge seconded. Motion to move forward approved with Gaylan abstaining.

iv. New Overhead Projectors in GIS labs – Arne made a motion to send back and ask Design College to fund first. Jorge seconded. Motion approved.

v. Integrating 3D Printing into Agricultural Mechanics Course – Jen stated she was concerned about the number of 3D printers with a request for only one set of replacement parts. Arne motioned to deny proposal. Jen seconded. Motion passed with Gaylan Scofield abstaining.

vi. Stratasys Mojo 3D Printer – Arne said this is truly a Techstarter idea. Gaylan made a motion to reject. Jorge seconded. Motion passed.

vii. VoiceThread – Jorge said he uses Slack and that it is the same sort of software but is free. He suggests we go back to let them know this. Arne said he would talk to ELO and suggested we put this one on hold. This proposal was tabled.

viii. Grammarly – Jim Twetten mentioned that this would cost roughly $70,000/year. Gaylan made a motion to deny funding. Otavio seconded. Motion passed. This will be sent to Jim Kurtenbach for additional action.

ix. Online Equipment Checkout – Otavio made a motion to deny and have ITS look at. Jorge seconded. Motion passed with Jim Twetten abstaining.


b. Unusual Expense – Video Security in the Library – Greg Davis mentioned that the Library is looking at an FP&M system and right now they are checking if this is a potential source of funding to use. Jorge said that he did not believe it fits the educational component of CAC. Gaylan said he believe this is more infrastructure that should be funded by the university. Arne made a motion to deny. Jorge seconded. Motion passed. Greg abstained.
5. Good of the Order

6. Motion to Adjourn

Brent Swanson
IT Services Ex Officio