Computation Advisory Committee

Meeting Minutes

January 14, 2016

Business Meeting
1. Call meeting to order; seating of substitutes
2. Approvals
   a. Agenda
   b. Minutes from last regular meeting, November 19, 2015
   c. Financial Reports
3. Old Business
   a. Microscope Upgrade for Vet Student Lab Techstarter-Formal Proposal
4. New Business
   a. IT Update
   b. Techstarter New Prescreen Proposals
   c. Pearson Hall Techstarter
   d. Unusual Expense - CHS
   e. Unusual Expense - CBE
5. Good of the Order
6. Adjourn

Members Present: Alex Ramirez (chair), Jennifer Nieland (Design), Jorge Blanco (LAS), Otavio Camargo-Bartalotti (LAS), Cory Preston (Engineering), Xiaolu Wang (Business), Gaylan Scofield (CALS), John Sawatzky (LAS), Patrick Hepner (Vet Med), Jim Twetten (ITS), Arne Hallam (LAS), Changhyun Nam (HS), Austin Viall (Vet Med), Young-A Lee (HS).

Ex-Officio Members Present: Brent Swanson (Library), Jim Kurtenbach (ITS), Wensheng Zhang (CS).

1. Call meeting to order; seating of substitutes

2. Approvals
   a. Motion to approve agenda from last meeting, November 14th, 2015 – Gaylan Scofield moved to approve the agenda, Otavio Camargo-Bartalotti seconded. Motion passed.
b. Motion was made to approve minutes from last meeting, November 14th, 2015 – Arne Hallam moved to approve the minutes, Austin Viall seconded. Motion passed.

c. Financial Reports
Brent stated that the Income Summary report had not changed as no additional revenue has been distributed yet. Balances have decreased but everything appears to be in line with where we were last year at this time. For the central pool Brent noted line items were added for future Techstarter proposals, a total of $100,000 for fall and an additional $100,000 for spring. Otavio inquired about the wireless line item for $467,000. Brent stated that this money was for the recurring portion of wireless expense. Currently, it is paid out of another account. Towards the end of the fiscal year, that expense will be transferred to CAC.

3. Old Business
a. Microscope Upgrade for Vet Med Student Lab Techstarter-Formal Proposal – Austin Viall provided a summary of this request. He said that there are currently 6 required courses that use these microscopes with about 150 students/year. The classes and students rely heavily on these microscopes that are 20 years old. There is a struggle for Vet Med to come with additional funding. Austin then recused himself from the discussion. Gaylan asked if the manufacturers of this equipment would work with Vet Med to reduce the price. Jen Nieland said that from the submitted paperwork that they will get a 15% discount. Gaylan requested a motion to approve. Arne seconded. Motion passed with Arne abstaining.

4. New Business
a. IT Update – Jim Kurtenbach said that they are always looking for anything that benefits ISU students; that is why we are here at the University. He stated further that he may be asking for funding in the future for the following areas: more wireless, security initiatives, and anything that improves educational opportunities for students.

b. Techstarter New Prescreen Proposals
i. iPads for CyBiz Lab – Arne said that his concern is that it may be a problem if we subsidize a group that is charging for consulting and other work. Otavio thought that this should have a business plan and would like to see the Business college provide some of their CAC funds. Xiaolu Wang wondered if this is a student group, business, org or what? Arne stated that this is more like a club, with Jim Kurtenbach replying that it is probably similar to the Vet Med clinic in Ankeny. John Sawatzky said that this impacts a very limited number of students of around 30. Jorge Blanco asked why can’t the group use laptops instead of iPads with Cory Preston suggesting that the organization wanted to go with something a bit more mobile. Gaylan Scofield said that from an IT standpoint we would require them to use Casper. Arne made a motion to vote. Motion was opposed with one abstaining.
c. Pearson Hall Techstarter – Arne and Jim Twetten spoke on the Pearson Hall remodel. It was mentioned that there have been some changes to the number of classrooms as well as moving various groups. No new money is being requested but would like to take $75,000 of the $325,000 that was awarded to help remodel Ross Hall classrooms. Otavio asked if they were sure it would be enough to cover expenses. Jim Twetten said that it would be. Austin asked if there was a physical proposal for the Ross Hall remodel with Jim Twetten said not at this time but they could get something together if need be. Cory stated that if the work is going to benefit students, he doesn’t feel it matters. Otavio moved to vote, which was seconded by Patrick Hepner. Motion approved, with 2 abstaining.

d. Unusual Expense – CHS – Jim Kurtenbach said there may be a charging station in FP&M. Arne motioned to approve. Austin seconded. Motion passed with 1 opposed and 1 abstained. It was requested that when we provided confirmation for this that it is stated there might be equipment that could be used out there already.


5. Good of the Order

6. Motion to Adjourn

Brent Swanson
IT Services Ex Officio