Computation Advisory Committee

Meeting Minutes

March 24, 2016

Business Meeting
1. Call meeting to order; seating of substitutes
2. Approvals
   a. Agenda
   b. Minutes from last regular meeting, February 18, 2016
   c. Financial Reports
3. Old Business
   a. Discuss Major Projects/Initiatives
   b. Office of Student-Athlete Development Formal Proposal
4. New Business
   a. Techstarter New Prescreen Proposals
   b. Unusual Expense Request - CBE
5. Good of the Order
6. Adjourn

Members Present: Alex Ramirez (chair), Jennifer Nieland (Design), Jorge Blanco (LAS), Otavio Camargo-Bartalotti (LAS), Cory Preston (Engineering), Xiaolu Wang (Business), Gaylan Scofield (CALS), John Sawatzky (LAS), Patrick Hepner (Vet Med), Jim Twetten (ITS), Arne Hallam (LAS), Changhyun Nam (HS), Austin Viall (Vet Med), Young-A Lee (HS), Greg Davis (Library).

Guests Present: David Popelka (ITS)

Ex-Officio Members Present: Brent Swanson (Library).

1. Call meeting to order; seating of substitutes – Alex introduced David Popelka to the committee. David has been with IT Services for a number of years and had been on the committee at one time. Jim Kurtenbach has asked David to sit in from time to time to discuss various projects.

2. Approvals
   a. Motion to approve agenda – Arne Hallam moved to approve the agenda, Gaylan Scofield seconded. Motion passed.
   b. Motion was made to approve minutes from last meeting, February 18th, 2016 – Arne Hallam moved to approve the minutes, Jen Nieland seconded. Motion passed.
   c. Financial Reports
Brent mentioned that spring semester revenue has been transferred. He noted an error on the financial report handout that did not include $700,000 in revenue for the Central Pool that he would correct before posting to the CAC website. Otherwise, they are on track with revenue from last year. For the Central Pool he also noted that one line item had gone negative and he is working with the department to get that corrected.

3. Old Business-Alex requested we speak about student printing first.
   a. Discuss Major Projects/Initiatives – Alex Ramirez mentioned that he had challenged the committee to how we can be innovative and look for and consider ideas that are innovative. He asked Jim K. to give us a talk on what he sees and what the university sees that we should be investing in. Jim Kurtenbach then spoke on the fact the university will be breaking ground on a student innovation center in the coming months. He said the President is focused on putting ‘technology’ back into the leading aspect of the university. He tasked the committee to start thinking about some initiatives coming up. For this year, and the next meeting, he will ask again for any extra money to go towards wireless. There are still buildings on campus that they need to get to. He said that in talks with GSB and others, the three main areas of focus currently are: wireless, neutralizing printing costs across campus, and moving towards electronic submissions, electronic quizzes, and electronic testing in classrooms. There was additional discussion regarding electronic testing and wireless, with John Sawatzky and Cory Preston reiterating the two biggest concerns for students are wireless and printing costs. Jorge Blanco discussed that he'd like to see some sort of ‘quantifiable self’ for students where they would be able to track their long-term progress towards a degree and other measurables.
   b. Office of Student-Athlete Development Formal Proposal – Arne Hallam stated that if this was a student lab in LAS as an example, this would be funded without question. Since these are student-athletes and there is no college to go to for this, it is a bit more difficult. Patrick Hepner said that he had worked in the lab as a tutor and that student-athletes and tutors sometimes had difficulty with machines in need of repair. Jen Nieland motioned to approve funding. Austin Viall seconded. Motion passed.

4. New Business
   a. Techstarter Prescreen Proposals
      i. There were two ideas for review; Technology Upgrades—Exam Accommodation Center and High-Definition Screens for Architecture Studios. Jim Twetten made a motion to approve both of these for the formal proposal stage. Gaylan seconded. Motion passed with Jen abstaining from the High-Definition Techstarter proposal. Arne volunteered to help with the Technology upgrades proposal and Jen volunteered to help with the High-Definition proposal.
   b. Unusual Expense Request – CBE – Arne voted to approve the request. Cory seconded. Motion passed.

5. Good of the Order
6. Motion to Adjourn

Arne motioned to adjourn. Jim Twetten seconded. Motion passed.

Brent Swanson
IT Services Ex Officio