

# Switch Equipment Request

Information Technology Services

271 Durham Center

294-8565; fax 294-5050 (support@iastate.edu)

**Please fill out this form and return to the Support Team when ordering Switches or Firewalls to be installed.**

Engineer/Requestor

Building

Date

Monthly Fund Acct. #

Install  
Fund Acct.  
#

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**Request**

Install Additional Switch

Upgrade/Replace Switch

Remove Switch

Name of new Switch or Firewall

(For example: B31GC3750G-48P-01)

Type of Switch or Firewall from  
Inventory

Number of ports and speed

Number of ports and speed

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**Request**

Install Building Feed

Upgrade/Replace Building Feed

Remove Building Feed

Label of Building Feed

Label of Building Feed